

BOARD OF EDUCATION
Millburn School District 24
COMMITTEE of the WHOLE MEETING
June 8, 2020

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Ardre Orie

BOARD CLERK

Veronica Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to Social Distancing.

GUESTS

Via Zoom

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:03 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Absent: None.

PUBLIC COMMENTS

There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

There were no additions added for information or discussion.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

First Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the June 22, 2020, Regular Board Meeting.

- 2:50 - Board Member Term of Office
- 2:100 - Board Member Conflict of Interest
- 2:120 - Board Member Development
- 2:140 - Communications to and from the Board
- 2:150 - Committees
- 2:240 - Board Policy Development
- 2:250 - Access to District's Public Records
- 2:260 - Uniform Grievance Procedure
- 3:40 Superintendent

Board of Education Meeting Dates for 2020-2021

Dr. Lind displayed a draft of all school board meeting dates which will be voted on at the June 22, 2020, Regular Board Meeting.

Review Closed Session Minutes

Every six months the board reviews the closed session minutes to decide if they should still remain closed or be opened to the public. The confidential packet containing the minutes will be delivered by Dr. Lind to each board member for review.

Lake County Educational Service Professional Development Cooperative Membership

Each year the district has the opportunity to become a member of a coop with the Lake County Regional Office of Education which grants the district access to professional development through curriculum coordinators. Dr. Lind recommended maintaining this membership, which has a \$3,200.00 membership fee, some of which is reimbursed at the end.

Middle School Social Studies Curriculum

Sixth and seventh grade students recently experienced the piloting of the National Geographic curriculum. Teachers were very impressed with this curriculum and students were happy with it. The curriculum would be for all middle school students at MES, though it was not piloted for eighth graders. The goal was to find a curriculum aligned with state standards and also be simple and adequate in teaching. This subscription would include 6 years of supported resource updates. Classroom books will not be updated annually, however, the district will get a set of the hard cover books as well. The cost for the National Geographic Curriculum is \$47,616.25.

Remote Learning Plan Update

Dr. Lind gave a brief overview of the remote learning plan what is being constructed for next school year. The state of Illinois's expectations will be more robust, because the district will not be in an emergency state there will be time during this summer to plan and to provide training for staff. There is a committee of 30 plus teachers working on teams building the plan. The committee will have its third meeting tomorrow afternoon.

2020-2021 School Calendar Contingencies

Dr. Lind displayed an example of a calendar where the school year begins earlier in August. The thought is to get as much schooling done at the beginning of the year taking into consideration the winter month where the flu season starts, where children get sicker easier and COVID spreads easier. Though the district does have an approved calendar, by July there will be a calendar made available that adjusts to the phase the state of Illinois will be in come August.

Command Structure/Succession Plan

Millburn School District does have a succession plan which can be found in the board policy. The order of succession is Dr. Lind Superintendent, Dr. Johns Business Manager, Elizabeth Keefe Director of Special Services, Jake Jorgenson MMS Principal, Ben Walshire MES Principal, Adam Rowlands MMS Assistant Principal and Kari Gedville MES Assistant Principal.

Construction Change Order

Dr. Johns outlined the upcoming change orders for approval at the June 22, 2020, Regular Board Meeting.

Change Order #1 - Rework of failing retaining wall - \$13,200.00

Change Order #2 - Adding wayfinding Signage - \$4,204.00

Water drainage issue in the bus parking area - approximately \$8,500.00

Additional seal coating and striping at both MES & MMS - approximately \$10,700.00

Participation in Ed-Red School Advocacy

Dr. Lind sent the request for renewal to the board. The renewal is approximately \$2,500.00.

Superintendent Evaluation Tool

Denise Ide sent the evaluation tool on a google form to the board members. Part 1 was changed to reflect the updated district goals that were changed due to COVID.

Return to Learn Plan

Through the Thoughtexchange, parents agreed that in-person instruction is the best method of learning. The district is working on a plan that will keep students and staff safe and get them in school. Handwashing, distancing, high touch surface cleaning and masks are four things that have been consistent with avoiding the spread of COVID and they are the primary protections against COVID. Surfaces students and staff touch will be high cleaning areas. Some considerations that need to be made are transportation including keeping bus drivers safe with an N95 masks, face shield, cleaning between routes, distancing students etc. Also, lowering the number of students per classroom, the length of the school day and staffing also need to be considered.

FUTURE AGENDA ITEMS

- Press Policy Updates
- Review of Board Self Governance Goals and Draft of Revised Goals 2019-2020
- Review of Board Agreements
- Construction Change Orders
- Review and Revise (if necessary) Board Agenda Calendar found in the BOE Drive
- Review Superintendent Evaluation Goal
- Board Self Evaluation With IASB
- Diverse Staff

SUPERINTENDENT REPORT

Dr. Lind attended a conference on Trauma Informed Care.

BUSINESS OFFICE REPORT

Dr. Johns submitted all of the paperwork for the Apple Lease. Dr. Johns will also recommend the adoption of the amended budget at the next board meeting. There are currently copies of the proposed amended budget on display at both MES and MMS. The hearing and budget adoption are slated for June 22, 2020.

BOARD REPORTS

Carissa Casbon LaTourette attended the Warren Black Lives Matter demonstration and the YWCA demonstration yesterday.

CLOSED SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to enter into Closed Session for the purpose of:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Nays: None. Absent: None. The motion passed and the Board entered into Closed Session at 8:45 p.m.

It was noted that public live streaming ended at this time.

RETURN TO OPEN SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to return to Open Session. On a voice vote all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Board entered into Open Session at 9:03p.m.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 9:03 p.m.

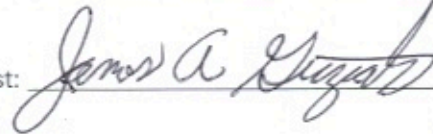
Board of Education
Millburn School District 24
Lake County, Illinois

By: _____



President

Attest: _____



Secretary

July 27, 2020

Date